

# 2021-22 GENERAL MEETING MINUTES

## *First Junior Woman's Club*

*Christ Memorial Lutheran Church Fellowship Hall*

*August 29, 2021 / 4:00 PM*

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### 2021-22 Executive Board

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Darcy Martin Gagnon, President | Debbie Green, 1<sup>st</sup> VP Programs | Laura Stevenson, Wendy Covington, Jennifer Hall, & Sharidan Lippold, 2<sup>nd</sup> VPs Ways & Means | Kathy Douglass, 3<sup>rd</sup> VP Membership | Summer Burke, 4<sup>th</sup> VP Philanthropy | Shelley Hatcher, Treasurer | Amy Hines, Recording Secretary | Joci Moss, Technology Secretary | Tamma Howell, Parliamentarian | Christy Johnson, Sustainer Liaison | Kaci Guy, Juniorette Liaison | Cathy Blundell, Work Crew Liaison

**President: Darcy Gagnon** called the meeting to order at 4:00 pm.

- Darcy introduced herself as the new President. The main purpose of the first meeting was to go over the basics of the organization and membership requirements.

### **Membership: Kathy Douglass**

- Kathy gave an overview of FJWC volunteer opportunities and requirements. She introduced the Standing Committee Chairs and encouraged members to sign up for the committee of their choice, including an Auction committee. If members do not sign up for their choice, a position will be appointed to them.
  - a. **Nominating Committee (Chaired by Kerry Moore)** presents a slate of nominees for each Office (except Parliamentarian) at the March General Meeting and consists of five Members, at least one of whom is on the Executive Board.
  - b. **Holiday Party Committee (Chaired by Debbie Green)** provides all aspects of the Club's annual Holiday Celebration on Dec 7th, including food, drinks, desserts, and table centerpieces.
  - c. **Hospitality Committee (Chaired by Candy Fichtner)** provides coffee and paper products at the monthly General Meetings.
  - d. **Audit Committee (Chaired by Kari Wallace)** assists the Treasurer in auditing the Club's financial records by August 1<sup>st</sup> of each year.
  - e. **Steering Committee (Chaired by Tamma Howell)** makes recommendations to the Executive Board of goals and guidelines for the Club to follow and

reviews the Bylaws each year, making recommendations for changes as needed.

- f. **Senior Celebration Committee (Chaired by Kaci Guy/Cathy Blundell [absent])** plans all aspects of the end of year celebration for our outgoing senior students.
- g. **Special Projects Committee (Chaired by Amy Miller)** addresses the apportionment of funds as needed for the yearly scholarship funds that are awarded to high school seniors. This committee consists of no fewer than five Active and/or Professional Members in Good Standing and a Member of the Executive Board. An additional position may be filled by a Sustaining Member in Good Standing.
- h. **Spring Luncheon Committee (Chaired by Kathy Douglass & Summer Burke)** plans all aspects of the Spring Celebration in May, date and location TBD.

#### **Philanthropy: Summer Burke**

- Summer gave an overview of the seven charities we will be supporting this year. She reminded everyone to sign up through SBISD's website to be allowed to volunteer at our sister school, Buffalo Creek Elementary, and AYAM.
  - a. **Altharetta Yeargin Art Museum (AYAM) Liaison – Christy Floeck**
    - i. Training dates TBD.
    - ii. Sign up to be registered as a volunteer through SBISD website, both at AYAM and any schools you will be volunteering at for the travelling road show.
    - iii. Signup Genius is on the website, [fjwc.org](http://fjwc.org), and Facebook to volunteer at AYAM for their field trips and for their travelling show.
  - b. **Bayou City Blessings in a Backpack (Blessings) Liaison – Dana Weatherly**
    - i. Signup Genius is on the website and Facebook providing volunteer opportunities for parents and students.
  - c. **CanCare Liaison – Debbie Green**
    - i. The annual golf tournament is scheduled for November 15<sup>th</sup>.

- d. Family Point Resources (FPR) Liaison – Deana Haygood**
  - i. Everyone must complete the training program through FPR before volunteering there. The new program for FJWC is still being planned, so stay tuned.
  - ii. Student volunteer opportunities for the Halloween Party, Holiday Party, and Valentine’s Day party will be forthcoming.
  
- e. Memorial Area Ministries (MAM) Liaison – Aimee Beach**
  - i. Signup genius is on the website providing volunteer opportunities.
  
- f. Houston Symphony Liaison – Kaci Guy**
  - i. There will not be any field trip concerts in the fall, but they are hopeful to resume concerts in the spring.
  
- g. Buffalo Creek Elementary (SBISD Sister School) Liaison – Jenny Koithan (absent)**
  - i. Sign up to be registered as a volunteer at Buffalo Creek Elementary through SBISD website.

**Programming: Debbie Green**

- The rest of the General Meetings are scheduled as follows:
  - a. **October 5<sup>th</sup>** at FPR – with guest Jentry Kelley, local makeup specialist
  - b. **November 2<sup>nd</sup>** at Blue Willow Bookshop – with guest Liz Sullivan, book expert
  - c. **December 7<sup>th</sup>** at Nottingham Forest Club – Holiday Party in the evening
  - d. **January 11<sup>th</sup>** at FPR – guest TBD
  - e. **February 3<sup>rd</sup>** at TBD – plan is for wine tasting or something similar in the evening
  - f. **March 1<sup>st</sup>** at FPR – Auction planning
  - g. **April 7<sup>th</sup>** will be our Auction – most likely to be in the evening again at Nottingham Forest Club
  - h. **May luncheon** – date and location TBD

**Auction: Laura Stevenson, Wendy Covington, Jennifer Hall, & Sharidan Lippold**

- The committee discussed that the proceeds of Auction is split among our charities and senior scholarships.
- Everyone must sign up for an Auction Committee or a position will be assigned to you.

### **Juniorettes/Work Crew: Kaci Guy/Cathy Blundell (absent)**

- First meeting for both Work Crew and Juniorettes will be September 12<sup>th</sup> at 3:00 pm at the Powder Keg.
- Students should complete the FPR training and sign up for after school activities and the three planned parties (Halloween, Holiday, and Valentine's) at FPR.
- Mother/Daughter event will be a polo match on April 22<sup>nd</sup>.
- Mother/Son event will be at Top Golf in April, exact date TBD.
- Students get an hour for every meeting attended.
- All students are required to volunteer a minimum of 12 hours, whether in middle school or in high school, preferably before April 30<sup>th</sup>, but no later than by May 31<sup>st</sup>.
- Students can earn up to 3 hours at charity of their choice.

### **Introduction of the Remaining Executive Board:**

- Darcy Gagnon introduced the remaining Board Members:
  - a. Treasurer – Shelley Hatcher**
  - b. Recording Secretary – Amy Hines**
  - c. Technology Secretary – Joci Moss**
  - d. Sustainer Liaison – Christy Johnson**

### **Wrap Up:**

- October 1<sup>st</sup> is the deadline to register members.
- Use the FJWC website to record and track your volunteer hours.

The meeting adjourned at 4:58 pm.